

Directors' Council
Meeting Minutes
December 6, 2016

10:02 a.m. The meeting was called to order by Jeff Floyd, Directors' Council Chair

- Welcome Remarks, Announcements and Recognition of New Members

10:06 a.m. Dr. Stephen Hahn and the Directors' Council leadership recognized Dr. Sandie Miller for her dedication and service to the Directors' Council on the event of her retirement.

10:11 a.m. Sharon Rosengart gave an overview of the upcoming agenda and thanked the Professional Development Committee for their work in creating today's program.

10:12 a.m. Commuter Services and Meeting the Needs of our Students by Allen Williams, Director of Commuter Services

- The goal of the office is to provide commuter students with a sense of belonging.
- The majority of programming centers around providing breakfast or lunch in an effort to connect students to the community.
- Many of the events are offered in partnership with offices of which commuters may not be aware.

10:23 a.m. An Introduction to the Academic Development Team

Associate Provost Danielle Liataud-Watkins introduced the team members and spoke about the mission of this reorganization to develop a trusting relationship with students which had led to small gains in first year retention.

- New Student Experience Director Dr. Kim Daniel-Robinson provided the following goals:
 - Provide a transition from high school to WPU
 - Collaborate with all aspects of the University
 - Promote tutoring and advising
 - Oversight for the Pioneer Success Seminar with Peer Leaders and instructors from across the University
- Transfer Student Experience Director Amanda Vasquez gave the following overview:
 - The office is unique to WPU due to our student demographic
 - Programs (about 15 each semester) are crafted in partnership with academics
 - Serve as advisors and also work with re-admitted students
 - Oversight for a peer to peer program, transfer student club and transfer student honor society
- Sophomore & Junior Year Experience Director Jonnine Deloatch stated her office supports the middle years of the college experience:
 - Assist students in finding their identity through majors, fit within the University and connection to the larger community
 - Also provides opportunities for students to develop emotional intelligence and become a global citizen

- First Year Foundations Director Linda Refsland spoke about working with students to meet math, reading and writing requirements:
 - One half of the entering class works with the Foundations Summer Program, which is free and includes books
 - Also works with students on academic probation each spring
 - Practices intrusive outreach and secondary advisement as well as academic coaching
- Academic Success Center Director Rogernelle Griffin shared that her office teaches students to learn how to learn:
 - Provides basic tutoring and supplemental instruction
 - Support for all courses in the Humanities, Sciences and Math; recently increased offerings for graduate students
 - Early Alert is currently being revised into Progress Reports via the starfish platform. More information will be available once the development is complete.

11:15 a.m. What's New with Hospitality Services by Clint Voltman, Assistant Director for Campus Card & Audio/Visual Services

- Overview of the Hospitality Services website and services like Pioneer Cash, audio/visual services for room reservations, and contract management.
- The Arcade and the Info Desk are key resources for the Student Center.

11:40 a.m. Learning with Lynda.com by Desyra Highsmith, Associate Director for Human Resources

- Lynda.com is now available for use by students; Faculty and staff have unlimited access.
- The platform is a tool for knowledge growth for all levels of job responsibilities.
- Users can create and personalize a playlist of video trainings. It is also possible to share videos or assign trainings to others.

11:52 a.m. Spencer Scott read the thank you letter from Sherry Goetz, the Directors' Council Scholarship recipient.

11:55 a.m. Closing Remarks from Jeff Floyd, Directors' Council Chair